

Admission Application form

STUDENT DETAILS		
Family name:	Given name(s):	
Sex: Male Female	Date of Birth :	Nationality:
Passport No:	Visa Subclass:	Visa Expiry Date :
Please tick one option	Onshore Student	Offshore Student

ADDRESS		
Residential Address in Australia (if known):		
Street:	Suburb:	State: Postcode:
Telephone:	Mobile Phone:	E-mail:
Overseas Address:		
Telephone:	Mobile Phone:	E-mail:

LANGUAGE Have you undertaken a recognised English language test? (e.g. IELTS, TOEFL, PTE,IS)? Yes No If YES, complete the table below and attach evidence/result Report (Certified Copy).		
English Test	Overall Score	Date Taken (Day/Month/Year)

EDUCATIONAL Background (Please list details of your education and attach certified copies of all relevant academic records.)						
Year Completed	Name of School/Institution	State	Country	Name of Qualification	Course Duration	Certified Copies of Academic Records (Attached)
						Yes No
						Yes No

COURSE SELECTION (Please tick the appropriate course from the list below)		COURSE COMMENCEMENT DATES
General English	EAP (English for Academic Purpose)	English Programs – courses commence on every Monday except public holidays and Christmas break. Student Orientation is for all new students on the first day.
IELTS (International English Language Testing System)	PTE (Pearson Test of English)	
Expected Duration (No of Weeks):		
Expected Course Commencement Date:		

Do you require Pacific English Institute to organise accommodation on your behalf? Yes No
Do you require Pacific English Institute to organise OSHC (Overseas Students Health Cover) on your behalf?
Yes No

Do you require the PEI to organise Airport pick-up?		Yes	No	(If Yes please provide the following details)
Airline:		Flight No:		
Date of Arrival:		Time of Arrival:		
COURSE FEES (Australian dollars)				
Application Fee (Non-Refundable)	=	\$	200	
Material Fee (Per Term)	=	\$	100	
Tuition Fees (Per Week)	=	\$	180	
Overseas Student Health Cover (<i>compulsory</i>)		(Subject to the duration of OSHC)		
Other Fees (If Applicable)	=	\$		
	=	\$		

TERMS AND CONDITIONS

ATTENDANCE: Regular attendance is required. Students must attend 100% of classes, the minimum being 80% attendance at all times.

USE OF PERSONAL INFORMATION: Please note that personal information provided to The Pacific English Institute may be made available to Commonwealth and State agencies and the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.

FEES, COURSE DATES, TIMES: Fees, course dates and times are correct as of 08th November 2017. The College reserves the right to vary these conditions at any time without notice.

EXPULSION: The College reserves the right to expel students for serious breaches of discipline.

REFUND POLICY

The Pacific English Institute fully complies with the ESOS Act 2000.

- Tuition fees will be refunded in full if the visa application is rejected, provided that all documents together with letter from DIBP are supplied to the college before the course commencement date.
- If a student cancels their course in writing within 28 days of the commencement date, the enrolment fees plus 50% of tuition fees will be forfeited.
- The Application fees are not refundable under any circumstances.
- No refund will be made to any student who cancels after their course has commenced.
- Students enrolling into a "package" course which involves an English course followed by a High School / Vocational College / University course, are deemed to have two start dates and two enrolment fees. No refund will be granted on the second course after commencement of the first course in the event of cancellation or withdrawal.
- If Pacific English Institute fails to start the course for which the student has enrolled, *all compulsory fees will be refunded in full within fourteen days.* Where Pacific English Institute cancels a course before completion, *a full refund of all compulsory fees also applies within fourteen days. In both cases, the student will be issued with a written statement explaining how the refund has been calculated.*
- Alternatively, if Pacific English Institute defaults, the school may offer an alternative (replacement) course or part of a course. The student must advise in writing within fourteen days whether he or she accepts the alternative arrangement.

DECLARATION:

I declare all information I have given on this form is correct and complete.

I have read, understood and accept the Terms and Conditions and the Refund Policy and agree to be bound by them.

I enclose the required fees and authorise The Pacific English Institute to retain my tuition fees in accordance with the Refund Policy if I elect to cancel my enrolment at any time.

This agreement does not remove the right to take further action under Australia's consumer protection laws.

The Pacific English Institute's dispute resolution processes do not circumscribe the student's right to pursue other legal remedies.

Signed: _____ (Applicant)	Date: _____
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NB: Parent/Guardian to fill the following information and sign if student is under 18 years of age before course starts.

Full Name:		Relationship:		Contact No:	
Address:					
Signed: _____ (Parent/Guardian)	Date: _____				

Send your Application to:
 PEI Student Recruitment Team
 Address: Level 2, 91-95 Rawson Street
 Auburn 2144 NSW, Australia
 Tel: 02 9649 7767
 Email: info@pacificenglish.com.au

Agent's Details:

Address: Level 2, 91 - 95 Rawson Street Auburn NSW 2144 Australia Tel: 02 9649 7767

Email: info@pacificenglish.com.au | Website: www.pacificenglish.com.au